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**Headteacher**  
Mrs C Gregory, B.Ed Early Years

**Deputy Headteacher**  
Mrs L Watts, B.A Hon Primary Education

11<sup>th</sup> March 2022

Dear Families,

As you are aware, we have decided to have our Spring 2 parent's evenings face to face. We have been able to make this decision due to the decreasing COVID cases in school and around the community. Most importantly, we can make this decision because we are on the ground floor of the school building and can keep the year groups apart and socially distanced.

We are very aware that you have not been able to see your children's books and the targets they are working on. We have worked really hard as a team to think this through and work out how we can do this safely and within our risk assessments. Please remember when booking your appointments, the Juniors are not able to offer this yet due to being on the top two floors. Their children are also older and they have been able to successfully show you their books on the playground. Please ensure you have considered this situation when booking your appointments.

In order to continue to have low COVID numbers in our community, we ask that you take a lateral flow test within a 2 hour period before your appointment. Please do not attend your meeting if you are at all unwell. We can easily change it to a telephone consultation on the night. We are afraid that we ask that you do not bring your children with you. They should not be in the parent consultations as it is not fair to talk about them whilst they are there. There will be no supervision outside of the building or in the corridor to keep your children safe whilst you are in your appointment.

**The organisation for the two nights will be as follows:**

We will invite you into the classrooms where the seating arrangement will be positioned over a 2 metre distance. Please be careful not to enter the staffs space when you are entering the room. We will ask that you wear a face covering during the parent consultation and that you gel your hands on entry and exit of the classrooms. We ask that you do not arrive more than 5 minutes before your allocated appointment.

**Year R:**

Please make your way onto the Year R playground through the double yellow gate to the outside classroom doors. Please take a seat outside until it is your turn for your appointment.

**Year 1:**

Please make your way through the double left hand gate to the outside doors. Please take a seat under the canopy outside your child's class until it is your turn for your appointment.

**Year 2:**

Please make your way through the school entrance and down the corridor. SLT will be on hand to guide you as you have not been in the school for 2 years. You will take a seat outside of your child's class. As you walk down the corridor Woodpecker Class is the first green door on your right, Fox Class is the middle classroom and Badger Class is the last green door on your right.



You will be able to look at your child's books whilst you are with the class teacher. The teachers will talk you through some key pieces of work to show their targets and your child's progress.

We know that the Government have decided that measures are now a recommendation and not a must. However, as a school we have to try and minimise the risk of our staff contracting COVID -19 as, if a large proportion of the staff contract it in one period, we would be very much at risk of closing due to not enough staff. I am sure you have heard of schools having to do this. Therefore, please continue to be patient with us whilst we open up and return to more normality slowly. Our focus, drive and aim is to keep the face to face learning for your children with staff that they know.

Thank you for your continued support,

With best wishes,



Cate Gregory  
Headteacher

