



Friends of Shirley Infant School Class Representatives 2011–2012



Do you like mixing with people? Like to meet other parents/carers in your child's class? Want to get involved in supporting our school? Would you be interested in becoming a Class Representative?

What are Class Representatives?

Class Representatives are a really important link between parents/carers, teachers and the Friends of Shirley Infant School. The role is mainly to help communication between school and home and ensure parents/carers are aware of school/FOSI activities and are able to get involved as they wish. It's a great way to meet other parents in your class as well as actively supporting the school.

Who can become a Class Representative?

Mums, Dads, Grandparents/carers of children at Shirley Infant School can become a Class Rep.

How many Class Representatives are there?

Each class usually has two or three parents/carers who share the role of Class Representative.

What does being a Class Representative involve?

1. Supporting the parents/carers in your class by:
 - Getting to know them at the start of term
 - Becoming a point of contact for parents/carers & being available to answer questions
 - Organising a social event for your class parents (e.g. coffee morning, pub night etc)
 - Attending the Parent Forum (held once per term with the School Head and Senior Leaders) on behalf of your class to put forward their views, questions & concerns.
 - Welcoming any new parents/carers who join your class during the year
2. Supporting your class teacher by:
 - Helping to find volunteers from parents/carers in your class to assist the teacher as required e.g. For school trips, additional classroom support for literacy or cooking etc.
 - Explaining or confirming school policies & procedures wherever possible
 - Collecting views of parents/carers in your class and feeding back to the school team
3. Supporting the Friends of Shirley Infant School (FOSI) by:
 - Keeping parents/carers in your class informed of FOSI activities & events
 - Encouraging involvement & support from other parents/carers
 - Feeding back ideas and requests from parents/carers to FOSI
 - Organising volunteers from your class to help with FOSI events and activities
 - Helping to co-ordinate a year group fundraising activity (e.g. cake sale, book sale etc)

How much of my time will it require?

We realise that most parents/carers are very busy so by trying to find three reps per class we hope to make it easier and more enjoyable! In terms of meetings/activities, we would ask each Class Representative to:

- Try to attend at least one Parent Forum during the school year;
- Organise at least one social event for parents (with the other reps in their class);
- Co-ordinate a small FOSI fundraising event e.g. Cake sale (with the other reps in your year group)

Most class representatives have wanted to get actively involved in organising other FOSI events/activities but this is not an obligation for the role of Class Representative.

If you are interested in becoming a Class Representative, please fill in the nomination form or speak to Naz, Vicki or Clare (Friends of Shirley Infant School).