



## FRIENDS OF SHIRLEY INFANT SCHOOL

(Registered in accordance with the Charities Act 1960 No. 1081056)

### ANNUAL GENERAL MEETING MINUTES

24 September 2025 at 7.30pm

#### Ordinary Business

#### Attendees

- Natalie Steel - Chair
- Lynsey Powell (LP) – Secretary
- Paul Lockheart (PL) - Treasurer
- Cate Gregory (CG) – Headteacher (CG)
- Pete Gould – Chair of Governors (PG)
- Kass Colley
- Tabytha Greenhalgh
- Rachel Ayrton
- Hannah Brown
- Tamsyn Langton
- Charlotte Watts
- Rachael Oxley
- Gemma Alexander
- Myiah Ahmed
- Monika Zytowiecka

#### 1] Apologies for absence

The following individuals were unable to attend the meeting and sent their apologies:

- Emily Arbery
- Carly Collins
- Veronika Krčálová

#### 2] Co-Chairs Report for 2023/2024

LP provided a thorough report on the work of FOSIS during the 2024/25 academic year covering the main fundraising events and activities as well as how the funds raised have been spent at the school.

Content was shared via a presentation, slides of which will be added to the Shirley Infant School website after the meeting for parents to be able to view.

LP explained that there are lots of exciting events coming up this academic year.

LP explained that one of the key items that FOSIS will be raising funds for this coming academic year is to get power to the new outdoor classroom and the replacement of the trim trail.

CG added that the school had two items that they would like to ask FOSIS to raise funds for as follows:

- New staging for the school for productions

- Longer term funding request to replace the current conservatory which is part of the hedgehog classroom set up.

### 3] Treasurer's Report for 2023/2024

PL shared some more details around the financials for the committee, explaining which events had generated the most income as well as where some of the money has been spent.

Content was shared via a presentation, slides of which will be added to the Shirley Infant School website after the meeting for parents to be able to view.

### 4] Election/re-election of Officers and Trustees of the Committee – Chair, Secretary, Treasurer and general committee members.

There were two vacant posts this year as a result of committee members moving onto new schools, Co-Chair and Secretary.

- Rachael Oxley was nominated by Lynsey Powell for Co-Chair and was seconded by individuals at the meeting.
- Myiah Ahmed put herself forward as Secretary and was seconded by individuals at the meeting.

Natalie and Paul agreed to stay on in their respective roles of Co-Chair and Treasurer, to confirm the individuals / roles are as follows:

- Natalie Steel / Rachael Oxley – Co-Chairs
- Paul Lockhart – Treasurer
- Myiah Ahmed - Secretary

LP offered individuals the opportunity for anyone to shadow the roles of the committee in readiness to take over next year.

The following general committee members all nominated themselves to remain on the committee and were seconded by attendees at the meeting:

- Emily Arbery
- Tabytha Greenhalgh
- Rachel Ayrton

Monika Zytowiecka joined the committee as a new general member.

LP explained that whilst we welcome new committee members, we also understand that it can feel quite daunting so offered attendees the opportunity to join a volunteer whatsapp group without commitment. LP added that there was always the opportunity to join / support at a later date too if people changed their minds.

### **Special Business**

#### 5] Appointment of class representatives

The following individuals nominated themselves for the role of class rep and were seconded by attendees at the meeting:

## **Class reps**

- **Year R**  
Hedgehogs - Amy Yates / Carly Collins  
Otters - Monika Zytowiecka / Gemma (TBC)  
Squirrels - Taryn Makaruk (volunteered after the meeting) / Clare Large (volunteered after the meeting)
- **Year 1**  
Moles – Emily Arbery / Vicki Dane  
Rabbits – Kimberly Duncan / Rachel Madgewick  
Owls – Maria Villares / Sophie Findlay
- **Year 2**  
Beavers – Charlotte Watts / Rebecca Maclean  
Badgers – Hannah Brown / Veronika Krcalova  
Foxes – Tamsyn Langton / Myiah Ahmed

## 6] Update from the school

CG thanked the committee for all of their hard work for the past year and explained to the meeting that whilst the money that is raised through all the events is very gratefully received it's as much about creating a sense of community amongst parents, teachers and the children.

CG gave special thanks to Lynsey Powell for the support she has given to the school and fellow FOSIS members during her time as secretary.

PG echoed CG's thanks for the work of the committee and is looking forward to another successful year of events.

## **Any Other Business**

LP closed the meeting by thanking everyone for coming and reminding people that if they did have any questions then please reach out to one of the committee members in person, on FB or via the [fosis@shirleyschools.co.uk](mailto:fosis@shirleyschools.co.uk)